



**June 2019 Executive Committee Meeting Minutes**  
**Soror Shara Bennett, Grammateus**

**Date:** May 30, 2019

**Meeting No:** 6 of 10

The Executive Committee meeting was held on Thursday, May 30, 2019 at the Teaneck High School, Media Center. The meeting was called to order by Alecia Carter at **7:32PM**.

A quorum was established with 14 Sorors in attendance.

**Acceptance of the Agenda - The agenda was accepted with noted corrections**

- Remove Tamiouchos under Officer Reports
- Change date from June 1, 2019 to May 30, 2019

**Meditation - Soror Gwendolyn Larry**

**Reading and Approval of May 2019 Minutes – Soror Shara Bennett**

The May 2019 minutes were read and approved with noted corrections

- Announcements: Soror Shelley's daughter (Soror Shelley) should be (Soror Taylor)

**Reading of Correspondence – Soror Lindsay James**

- Financial card for Soror Ariane Miller-Fuhrman and LM consecutive EAF renewal for Soror Deborah Jones received - given to Soror Sharon Fields
- Notice from Omega Psi Omega Chapter for "Last Night To Wear White", September 1st 6pm - 10 pm at the Renaissance Hotel, 1000 Spring Street Elizabeth, NJ
  - Tickets \$75 includes buffet and cash bar
- The Longest Day Alzheimer's Association reminder
  - Register and fundraise \$200 or more in the month of May and receive an Alzheimer's Association Water Bottle.
  - Register at [alz.org/tld](http://alz.org/tld) or [kfklinzin@alz.org](mailto:kfklinzin@alz.org), Kayla, coordinator
- Transfer Verification Form for Soror Brianna Wright received - given to Soror Barbara Baker
- Africare invitation to donate to continue supporting efforts:
  - 12 maternal waiting homes and served over 3,000 women in Zambia

*The committee recommends creating a new Chaplain expense line reallocating \$120 from Contingency to fund the committee's activities.*

**Motion to accept the committee recommendation.**

**Motion Carried**

**Fundraising:** Soror Minnie Adams (*read by Soror Lindsay*)

*Report on file.*

*Discussion in reference to the scholarship luncheon honoring Breast Cancer Awareness. To be discussed further with committee to ensure clarity as to where proceeds are going to*

**Programs:** Soror Gail Smith

*Report on file.*

**Scholarship:** Soror Lola Brown

*Report on file.*

**Chaplain:** Soror Gwendolyn Larry

*Report on file.*

## **UNFINISHED BUSINESS**

n/a

## **NEW BUSINESS**

- The internal audit was completed on Thursday May 22, 2019 for 2018 financials was on Thursday, May 22, 2019.
  - Soror Lakesia returned \$14. (voucher 4570) was returned there was no documentation of return and/or deposit
  - In May 2018, voucher 4591 there was no receipt or backup for \$200 (this was for NARC capes)
  - December 2018, receipt 40 and 41 - copy of deposit slip should be placed in 2018 and 2019 documents as funds were collected in both terms
  - No findings in Grant and Savings Account

## **ANNOUNCEMENTS**

- Soror Gail's son is getting married
- Reminder of Community Service Project of Bergen County honoring Soror Lindsay (ticket \$55 due July 15th) Date: October 6, 2019 at 5pm

## **ADJOURNMENT**

The meeting was adjourned at **9:06pm**